

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS**

**June 8, 2021
5:00 p.m.**

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in Executive Session immediately prior to this meeting from 4:15 pm to 4:55 pm to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also, present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; James Horvath, Chief of Police; Adam McGurk, AICP Planning Director; Jessica Walker, Parks & Recreation Director; and Jamie Rozzo, Recording Secretary.

VISITORS TIME

DEVELOPERS TIME:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Accudie Tool & Die Machine Shop land development plan, subject to the terms and conditions of the Township Planning Department review letter dated May 13, 2021, and subject to the satisfaction of the outstanding items in the Township Engineer's letter dated June 8, 2021, as recommended by the Chartiers Township Planning Commission at their meeting of May 18, 2021. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to deny the Chartiers Industrial Park financial security release request as recommended by the Township Engineer in her letter dated May 25, 2021. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the financial security reduction for the Chartiers Industrial Park in the amount of \$36,113.27 for completed improvements, thereby reducing the Financial Security to \$36,113.27 as recommended by the Township Engineer in her letter dated May 25, 2021. All Supervisors voted yes. The motion carried 3-0.
4. Dunn Home Occupation Conditional Use Hearing

The meeting was recessed, and the Public Hearing called to Order at 5:05 PM for the Public Hearing on the Dunn Home Occupation Conditional Use Application for Brian Dunn at 370 Welsh Road Washington, Pa 15301, also known as Washington County Parcel ID 170-012-00-00-0032-17.

The Township Planner, Adam McGurk, entered into record:

- Conditional use application and attachments dated April 8, 2021
- Township review letter dated May 13, 2021
- Applicant response letter emailed on May 11, 2021
- Chapter 350 of the Chartiers Township Code of Ordinances, "Zoning"

- Public Notices for this hearing as printed in the Observer Reporter on May 25, 2021, and June 1, 2021
- The neighboring property owner public notice letters, mailing list, and map dated May 12, 2021
- Planning Commission meeting minutes of May 18, 2021, recommending approval of the proposed home occupation conditional use.

APPLICANT’S TESTIMONY:

Mr. Dunn testified that he owned a Scuba Shop in Lone Pine previously, where he was an instructor. Due to COVID, he needed to shut his Lone Pine location down. He has an inground pool at his house and would like to use this as a location for Scuba Diving Lessons/Training. He also stated that this would not be a full-time training facility as he already has a full-time job. This would be nights/weekends with minimal traffic. He also will be using his 40x60 pole barn that is located on his property for Dive Shop gear as well as filling Scuba Tanks etc.

BOARD COMMENTS/QUESTIONS:

None

PUBLIC COMMENT:

None

A motion was made by Mr. Kiehl and seconded by Mrs.Kolovich to close the Public Hearing. All Supervisors voted yes. The motion carried 3-0.

The Public Hearing Adjourned at 5:08 PM to return to the regular Board of Supervisors meeting.

5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Dunn Home Occupation conditional use application for 370 Welsh Road (also known as Washington County Parcel ID 170-012-00-00-0032-17), subject to the terms and conditions of the Township Planning Department review letter dated May 13, 2021, as recommended by the Chartiers Township Planning Commission at their meeting of May 18, 2021. All supervisors voted yes. The motion carried 3-0.

STAFF REPORTS:

NO REPORTS

SUPERVISOR REPORTS:

Mr. Friend-NO REPORT
 Mrs. Kolovich-NO REPORT
 Mr. Kiehl- NO REPORT

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs.Kolovich to approve partial payment applicant No. 2 from Independent Enterprises in the amount of \$117,788.50 for the McClane Farm Road culvert project as recommended by the Township Engineer in his letter dated May 21, 2021. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Kiehl and seconded by Mrs.Kolovich to approve change order no. 2, in the amount of a –(\$13,200) deduction from M&A Coatings, LLC to terminate the contract, for the Mulberry Bridge Repair as recommended by the project Engineer in the Change Order dated May 28, 2021. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Kiehl and seconded by Mrs.Kolovich to ratify the discontinuation of the CHJA Litigation as recommended by the plaintiff's special counsel conditional upon the agreement all five plaintiff entities. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Kiehl and seconded by Mrs.Kolovich to make the following offers of employment for Summer Playground Program staff in accordance with R-1-2021, conditional upon a pre-employment drug screening, as recommended by the Parks and Recreation Director:

Counselor: Haylee Falcon

All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS

1. A motion was made by Mr. Kiehl and seconded by Mrs.Kolovich to make an offer of employment to Christopher Bioni for the position of Patrolman in the Chartiers Township Police Department, conditional upon the criminal background check, credit check, psychological and physical examinations as recommended by the Township Manager and Chief of Police. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Kiehl and seconded by Mrs.Kolovich to approve the refund of \$12,800 to DRB Group for duplicate payment of sewer taps for Arden Farms lots A-D as demonstrated by the attached documentation and recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Kiehl and seconded by Mrs.Kolovich to compensate the Parks and Recreation Director for conducting Assistant Treasurer duties in addition to Parks and Recreation duties in the absence of the Treasurer due to the COVID -19 Pandemic in the amount of \$3,000.00 in accordance with the American Rescue Plan Act, as recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0.

4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Sanitary Sewage Holding Tank Agreement with Robert Ghrist for 748 Ridge Ave, conditional upon receipt of the appropriate financial security. All Supervisors voted yes. The motion carried 3-0.

5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review. **FIRE TAX FUND: \$12,353.33; GF WASG CHECK: \$71,772.36; CHAR.IND.PARK ESC.FUND:\$36,113.27;WASH.LIGHT/FIRE HYD. FUND:\$5,091.56;WASH ACT 13 IMPACT FEE FUND:\$130,584.50;WASH.LOCAL SERVICES TAX FUND:\$2,984.45;LIQUID FUELS FUND-WASH.:\$5,694.25;WF— REV.GAMING FUND:\$2,283.00;WASH.- COMM.CTR.OPER.FUND:\$3,653.85;WASH.-CAPITAL RESERVE FUND:\$12,158.75;SEWER FUND WASH:\$19,876.94;W_F PAYROLL FUND:\$3,144.14;TOTAL CHECKS:\$305,710.40**

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2020 Road Program Contract C: Museum Road
 - a. Drainage -Public Works Director Ed Jeffries, has contacted 5 contractors for a bid. He has not received a response.

 - b. Detour Repairs-Public Works Director, Ed Jeffries confirmed the repair is complete.

2. 2021 Road Program-Township Engineer, Jen Slagle stated the contracts have been executed. A pre-construction meeting needs to be scheduled. The Township Manager, Jodi Noble stated she would like the work to be complete before school is back in session in accordance with the contract, to schedule the pre-construction meeting ASAP.

3. 2021 Sewer Rehab-Township Engineer Jen Slagle stated the Ad has been sent out as of June 8, 2021. Bid Opening for Consideration July 7th.

4. McClane Farm Stormwater Project/Grant-The Board of Supervisors approved the Pay Application at this evening's meeting. Township Engineer, Jen Slagle is waiting to receive the change order request, to present to the Board of Supervisors.

The Board of Supervisors would like to receive a copy of the inspection reports, as well as an itemized list of change order items.

5. Barnickel and Country Club Intersection-Public Works Director, Ed Jefferies spoke with the Townships Alternate Engineer, Brian. Brian spoke with PennDot. PenDot is going to look over the drawings and issue a work order number. Ed stated they do not believe a guide rail is necessary after looking into dimensions,

etc. The Township Manager, Jodi Noble would like the Board to meet them at the next site meeting.

6. Piatt Estates Offsite Sewer Line Dedication/ 537 Plan Approval -Township Manager, Jodi Noble is sending eligible residents' letters. The letters will be mailed within the next few weeks.
7. Airport Road /Mulberry Bridge Repair-Airport Bridge is complete. The Board of Supervisors approved the cancellation order this evening for Mulberry Repairs. Canton would like to replace Mulberry Bridge with the condition of Chartiers Twp. partnering on the project.

Discussions on Chartiers Township being named as part owner on the bridge took place. Last time Township Manager, Jodi Noble checked, Canton Township was the only Township listed as owning Mulberry Bridge, Chartiers Township was supposed to be added as part owner.

Discussions will take place next meeting regarding the decision on this project, and how we should move forward.

Jodi Noble will let Canton Township know that Chartiers Township has approved the change order for the Mulberry Bridge Repair and will take the replacement under consideration.

8. Arnold Park Field Development/Use Policy-Township Manager, Jodi Noble and Parks and Recreation Director, Jessica Walker are going to finalize the plan for the boards consideration. They anticipate the plan to be in place by August. The Board of Supervisors also discussed widening the road for parking with Township Manger, Jodi Noble and Public Works Director, Ed Jeffries.
9. COVID State Guideline Changes May 31st- Township Manager, Jodi Noble went over suggestions on how the Chartiers Township should operate going forward with the changing of guidelines regarding COVID-19 regulations. It is suggested that employees wear their masks while in close proximity with residents, while working, at this time. Other municipalities are also following suit.
10. EMC Worker's Compensation Recommendations-EMC Insurance Company has suggested Chartiers Township come up with a Light Duty Policy. Jodi stated we do have the right to decline, but in doing so, this could raise our policy rate. The Board of Supervisors will need to discuss and decide how they would like to proceed with this matter.

PUBLIC COMMENT

ADJOURNMENT.

Time: 5:28PM

Jamie Rozzo, Recording Secretary

A. William Kiehl
Secretary